

How to Write the List of Reference?

Citing an author by mentioning his/her name and year of publication of the book/article is not enough. Other details such as the title of the book/article, title of the journal, volume, and place and house of publication must also be highlighted in another part of the extended essay, usually at the end, called the list of reference (Bailey, 2011). By mentioning your citation in the list of reference, you will allow the reader to find easily the source in case s/he wants to know more about it (Jesson et al., 2006; Bak, 2003).

Numerous referencing systems exist in the literature to write the list of reference such as the American Psychological Association (APA), Vancouver, Modern Language Association (MLA), Harvard, or Chicago, to name of few, each with its specific international standards that must be followed consistently i.e., you have to follow the same style from the beginning of your essay till its end without switching between others. In addition, the text citation and the reference have to be the same in terms of spelling and year of publication (Bailey, 2011; Markowski, 2019; Bak, 2003). For the present extended essay, you must follow the APA style whose norms are explained below.

Referencing a Book:

Author's family name, initial(s). (Year of publication of the book). The title of the book in italics. The City of Publication: The publisher

=>De Vaus, D. (2001). *Research Design in Social Research*. London: Sage Publications

A book with two or more authors:

=>Brown, G., Bull, J., & Pendlebury, M. (1997). *Assessing student learning in higher education*. London: Routledge

If you work with a book/article written by more than two authors, you will mention only the family name of the first author in your text and add et al. to mean and the others (Brown et al., 1997). However, the details related to the family names and initials of the other authors are kept in the list of reference.

Referencing an Article:

Author's family name, initial(s). (Year of publication of the article). Title of the article. Title of the journal in italics, volume number (issue number), page numbers of the article, and the Digital Object Identifier (DOI) which is a unique identification number for any article published online.

=>Hsu, T. C. (2005). Research methods and data analysis procedures used by educational researchers. *International Journal of Research & Method in Education*, 28(2), 109-133. doi: 10.1080/01406720500256194

Referencing a Webpage:

Author's family name, initial(s). (Publication date). Title of the page/article. Retrieved from (The link of the web page) on (you mention the date you accessed it)

If the website lacks an author/date, mention the name of the website and write (n.d) to mean no date

=>Moodle Statistics (n.d.) Retrieved from <https://stats.moodle.org/> on 15/01/2019

Referencing a Thesis/ Dissertation:

Author's family name, initial(s). (Year). Title of the dissertation. [Type of dissertation i.e., Doctoral thesis/ Master's Dissertation, Name of the Institution]. URL link

=>Ahmed, U., & Ullah, I. (2013). Video Games Addiction: Positive and Negative Effects of Playing Video Games on Youth and Children. [Unpublished Master's Dissertation, University of Boras, School of Business and IT]. (99+) Video Games Addiction: POSITIVE AND NEGATIVE EFFECTS OF PLAYING VIDEO GAMES ON YOUTH AND CHILDREN | INAM ULLAH - Academia.edu

Tips:

- Whoever you cite in your essay, remember to mention the source in your draft so that you do not forget or lose it.
- You cannot cite an author without mentioning him/her in the reference list and vice versa.
- The second line of the reference must be indented using what is called a hanging indent. You simply have to leave some space on the left side.