Instructions and guidelines

I. The pdf document :

i. the cover page

The cover page must contain the university log as well as your full name, the title of your work, the academic year and the module's intutility.

ii. The Format:

- The text must be well spaced (1.5 line spacing) and paragraphs must be justified.
- The font should be **Garamond 12 point** and the margins should be **3 points on the left and 2 on the right.**
- The brief should be between **10 and 15 pages** long.
- The pages must be numbered, except for the title page.

iii. The content

Your work must be organised and consist of:

✓ **An abstract.**

Your summary should be clear and not exceed 4 lines.

✓ **An introduction.**

You need to start by introducing the subject in order to define one or more issues. You must: define the subject, the key words and announce your work plan.

✓ **A development divided into several parts**.

- Your development must be clear, so don't make your sentences too long.
- You need to rework and summarise the information you have found. no copy-paste!
- You can include documents (tables, diagrams, images, etc.).

✓ **A conclusion**

Your conclusion should restate the main points of the development and provide new food for thought on the subject**.**

✓ **A bibliography.**

A well-constructed bibliographical search must be carried out in order to produce a quality work.

Please note that references must be listed in alphabetical order.

II. The video talk:

Important guidelines to follow for the video presentation:

- A video summarising the written work, lasting **5 to 8 minutes**.
- A brief introduction of the candidate at the beginning of the video containing "Last name, first name and title of presentation".
- Make sure that the video slides are clear.
- Do not read what is written on the slides, you must prepare your speech well.

Note :

Please register your work using the following form

Surname-First name title