

### **How to Write in an Academic Way?**

When it comes to writing an essay addressed to a teacher, you need to be formal, or more specifically, academic. The second text portrays the key features of academic writing which are:

- Citations
- Meaningful sentences with a subject and a verb
- Appropriate use of punctuation marks
- Full words
- No spelling or grammatical mistakes
- An impersonal writing style since the writer does not address directly the reader by saying you know,
- Objective arguments supported by evidence and not I think (Birjandi et al., 2004; Bailey 2011).

The following table highlights the do's and don'ts of academic writing following some recommendations of Bowker (2007) and Bailey (2011):

**The Do's and Don'ts of Academic Writing**

<b>What to do</b>	<b>What not to do</b>
- Full sentences: Subject+ verb+ meaning	-Fragments
-Subject-verb agreement	-Subject-verb disagreement
-Grammatically correct sentences	-Sentences full of grammatical errors
-English structures	- Structures translated from the native language
-Correct punctuation	-Run-on sentences
-Correct capitalisation	-Misuse of capitalisation
-Error-free	-Spelling errors
-Avoidance of wordiness	-Redundancy (using unnecessary words that create repetition)
-Full words	-Contractions
-Formal language	-Informal language
--Use of an impersonal tone (It)	-Use of the pronouns I, You, and We
-Consistency	-Inconsistency (Mixture of British and American spellings and different citation styles)
-Objective opinions (Evidence, facts, statistics from books, research papers, and studies)	-Subjective (Personal) opinions not supported with evidence
-Well-structured	-Ill-structured
- Unified and coherent	-Not unified and incoherence